

Office 2007 – Home/Student (for non-commercial use): Word, Power Point, Excel, OneNote Standard : Word, Power Point, Excel, Outlook Small Business : Word, Power Point, Excel, Outlook (with Business Contact Manager), Publisher Professional : Word, Power Point, Excel, Outlook (with Business Contact Manager), Access, Publisher Open Office - (Free)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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Anti-Virus (Avast Default or ClamAV)	<input type="checkbox"/>
3rd Party Applications Photo shop Illustrator Gimp (Free) Picasa (Free) (if other, please specify below)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Section 3 – Accessories/Peripherals

Mouse	<input type="checkbox"/>
Speakers	<input type="checkbox"/>
External Hard Drive	<input type="checkbox"/>
Web Cam	<input type="checkbox"/>
Carry Bag	<input type="checkbox"/>
Backpack	<input type="checkbox"/>
Screen Cleaning Kit	<input type="checkbox"/>
USB Hard Disk Or Stick (please specify size _____GB)	<input type="checkbox"/>
Notebook Dock Station	<input type="checkbox"/>
Notebook Coolers	<input type="checkbox"/>

Engage staff only

Engineer: _____

Dated: _____